



Graduate Studies Affairs
Taken at
Date...../...../..... Time.....

Qualification Examination Request Form
School of Engineering
King Mongkut's Institute of Technology Ladkrabang

Date _____ Month _____ Year _____

Subject Qualification Examination request
 Dear Associate Dean, School of Engineering

I (Full name) Student ID
 is a full-time student since (semester) Academic year
 in Doctoral Degree program of Department
 Contact Address
 Telephone no. Email
 Adviser name
 Thesis Adviser name (joined)
 would like to request a qualifying examination on (semester) Academic year

The key words in the qualifying exam are as follows:	
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____

Therefore, please be informed accordingly.

Signature _____
 (_____)
 Student

Advisor's opinion _____

Signature _____
 (_____)
 Thesis Advisor

Qualifying Examination Regulations

Ph.D. student in Mechanical Engineering (Students ID 44 onwards) and Electrical Engineering (Students ID 46 onwards) must pass the qualifying examination before being eligible to take the thesis examination, details are as follows:

Qualification exam

To comply with the regulations of King Mongkut's Institute of Technology Ladkrabang on graduate studies, B.E. 2551. Ph.D. students must pass the Qualifying Examination to take the thesis exam. The qualifying examination has the following criteria:

1. Doctoral Degree student, Type 1 and Type 2, must pass a qualifying examination prior to the topic and thesis outline examination (if any) and the final thesis examination.
2. The qualification exam could be done with a written exam. and oral examination
3. The academic committee of the faculty shall appoint three qualified examination committees, consisting of thesis advisor and graduate professors who specialize in related fields by appointing one person to be the chairman.
4. The academic department shall arrange a qualifying examination at least once per semester according to the period specified by the academic department committee.
5. In case the qualifying examination committee gives an examination result of S, more than half of the committee resolution must be approved.
6. In case of failing the qualifying examination, students can take a new qualification exam in the same semester by paying a qualifying examination fee according to the regulations of the institute
7. In the case of requesting a new qualification examination in the next semester, students must register for the qualification exam or register to maintain student status and pay the qualification examination fees according to the institution's regulations.

Exam procedure

1. Students register qualification examination subject.
2. Students submit qualification examination request form to the Faculty of Engineering Graduate Studies Affairs (by submitting a request for a qualification examination with keywords specified by the advisor at least 5 keywords and submit 4 sets of supporting documents for presenting basic knowledge to propose to the examination committee before the examination according to the date determined)
3. Students take the exam on the date and time specified by the graduate studies affairs.
4. Graduates of the faculty conducts the examinations and reports the results of further examinations to the registration office.